



No.: CU/EXAM/395/2019

Date: 29/07/2019

Rules for showing the answer book(s) after Reassessment (W.E.F. July 2019)

1. The student is eligible to see his/her answer book(s) of regular exam after Reassessment provided there is no change in the Result/Grade in the Reassessment.
2. Applications for showing the answer book(s) shall be made in prescribed format to the Principal through the Dean with the copy of the results, question paper and his/her remarks for each question attempted in the examination within 05 (Five) working days from the date of declaration of his/her reassessment result on University web portal.
3. The student only, has to remain present on the given date, time and venue, failing which no further opportunity shall be given to him/her.
4. The student shall be allowed to see the Answer book(s) for 15(Fifteen) minutes only per answer book, from the starting time of seeing the Answer book.
5. The student shall not be allowed to make any kind of rectification/correction in the answer book(s) provided to him/her, as this process is meant for seeing only.
6. After seeing the Answer book(s), the student has to fill up his/her remarks in the 'Answer book showing form' provided to him/her, in the presence of the designated person(s) appointed by the University.
7. The student will not be allowed to carry any type of electronic gadgets during the answer book (s) showing process.
8. The candidate has to pay Rs.750 (Seven Hundred and Fifty only) per question paper as fees to see the Answer book.
9. This all process of seeing the answer book(s) would be conducted under close supervision of CCTV surveillance and would be recorded.
10. The remarks of the student and the answer book(s) shall be scrutinized by the committee appointed by the University consisting of concerned Dean of Faculty, subject expert and the concerned staff member/s.
11. The committee shall verify the answer book(s) for:



- a). whether the total marks in the given paper awarded to the examinee on the statement of marks matches with the marks awarded to the examinee on the cover page of the answer book(s)?
 - b). whether the question-wise marks awarded to all the questions inside the answer book(s) are correctly carried over to the cover page?
 - c). whether the total of the question-wise marks on the cover page is correct?
 - d). whether all the answers or parts thereof in the answer book(s) have been assessed by the examiner(s)?
 - e). whether the remarks made by the student are correct or not.
 - f). any other matter as may be prescribed by the Chairman of the committee.
12. Discrepancy, if any on any of the counts mentioned in clause 11 above, shall be noted by the committee on the verification report and shall be corrected accordingly.
 13. The benefit of Answer book(s) showing shall be given to a candidate if the original marks and the marks obtained after Answer book showing varies by 05% (Five Percent) or more of the maximum marks of the theory paper. For the purpose of computing the total marks, half mark assigned to a paper thereof shall be taken into account and rounded off for next successive higher integer.
 14. If any remarks made by the student or part thereof are found to be correct, the necessary further action shall be taken, as decided by the committee.
 15. All the changes in the original marks, if any, along with the decision of the committee will be recorded in the Verification report and will be informed to the student through the Dean/Principal of the concerned constituent college/institute. Corrected statement of marks, if any, will be uploaded on the university web site accordingly.
 16. One of the designated officer of the university shall certify on main page of the answer book(s) by placing his/her name and signature. The designated officers, before showing the answer book(s), shall ensure that the same contains all pages of written part of the answer book.
 17. No complaint regarding the method of assessment/reassessment of the answer book(s) by the examiner/moderator/re-evaluator shall be entertained by the university.



18. Showing the answer book(s) will be permitted only once for an examination concerned.
19. The University Rules as amended from time to time in this matter shall be binding to the students and others concerned in all respect such as corrections in marks/discipline/fees etc.
20. In case of any dispute, the decision of the Vice Chancellor will be final and binding to the candidate and others concerned.
21. This regulation supersedes the former 'Rules for showing the answer books after Reassessment' framed vide No. CU/AO//Rules/539/2017, dated 25/07/2017.

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